

*To Inspire, Equip  
... and Empower People*



Indonesia  
Professional  
Development  
Center



# TRAINING SCHEDULE 2018

*IPDC was established in 2000 since the we grow becoming one of the leading and well recognized and people development form in indonesia.*

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# MANAGEMENT & LEADERSHIP

Program		Duration (Days)	Schedule				
1	Advanced Negotiation Skills: Mastering Negotiation Skills	3	14 - 15 Febuary Jakarta	11 - 13 April Bandung	04 - 05 July Jakarta	19 - 21 September Bali	28 - 30 November Jogjakarta
2	Advanced Supervisory Skills - The Supervisor Development Program	3	14 - 15 March Jakarta	07 - 09 May Bandung	14 - 15 August Jakarta	10 - 11 October Jakarta	12 - 14 December Jakarta
3	Business Process Analysis & Modelling	3	21 - 22 Febuary Jakarta	25 - 27 April Bandung	18 - 19 July Jakarta	05 - 07 September Jogjakarta	21 - 23 November Jogjakarta
4	Creative Strategic Planning & Leadership	3	27 - 29 March Jogjakarta	07 - 09 May Jogjakarta	08 - 10 August Bandung	17 - 19 October Bandung	19 - 21 December Bandung
5	Decision Making in the Upstream Oil and Gas Industry	3	13 - 15 Febuary Bandung	25 - 27 April Solo	25 - 26 July Jakarta	12 - 14 September Bandung	07 - 09 November Bandung
6	Essential Leadership Skills for Engineers and Technical Professionals	3	27 - 29 March Jogjakarta	07 - 08 May Jakarta	18 - 19 July Jakarta	19 - 21 September Solo	14 - 16 November Solo
7	Essential Skills for Oil & Gas Managers & Supervisors	3	14 - 15 Febuary Jakarta	11 - 13 April Bandung	14 - 16 August Bandung	24 - 25 October Jakarta	05 - 07 December Bandung
8	Essentials of Balanced Scorecard	3	14 - 15 March Jakarta	16 - 17 May Jakarta	25 - 26 July Jakarta	26 -27 September Jakarta	07 - 08 November Jakarta
9	Leadership Development: Self-awareness, Skills & Strategies	3	13 - 14 Febuary Jakarta	11 - 13 April Bandung	14 - 16 August Bandung	10 - 12 October Solo	19 - 20 December Jakarta
10	Leadership, Communication & Interpersonal Skills	3	27 - 28 March Jakarta	07 - 08 May Jakarta	25 -26July Jakarta	19 - 21 September Bandung	21 - 23 November Bandung
11	Leadership, Critical Thinking & Innovation	3	18 - 20 April Solo	29 -31 August Bandung	03 - 05 October Bandung	12 - 13 December Jakarta	
12	Leading High Performing Teams	3	02 - 03 May Jakarta	11 - 12 July Jakarta	19 - 20 September Jakarta		

# MANAGEMENT & LEADERSHIP

Program		Duration (Days)	Schedule			
13	Mastering Leadership & People Management	3	11 - 13 April Bandung	14 - 16 August Bandung	17 - 19 October Bandung	5 - 7 December Bandung
14	Motivating, Coaching, Counselling & Mentoring	3	13 - 14 February Jakarta	14 - 16 August Bandung	19 - 21 December Jakarta	
15	Negotiation and Conflict Management in Organisations	3	27 - 29 March Bandung	02 - 03 May Jakarta	18 - 20 July Jakarta	19 - 21 September Bandung 21 - 23 November November
16	Personal Effectiveness & Influencing Skills	3	04 - 05 April Jakarta	15 - 16 August Jakarta	24 - 26 October Bandung	19 - 20 December Jakarta
17	Priority Management: Optimising Time, Workflow & Productivity	3	27 - 29 March Solo	07 - 08 May Jakarta	19 - 21 September Bandung	14 - 16 November Solo
18	Problem Solving & Decision Making Skills	3	21 - 22 February Jakarta	25 - 27 April Bandung	14 - 15 August Jakarta	19 - 20 December Jakarta
19	Project Leadership: Building High-Performance Teams	3	26 - 28 March Bandung	07 - 08 May Jakarta	26 - 28 September Bandung	29 - 30 November Bandung
20	Risk Management, Control & Compliance	3	18 - 20 April Bandung	11 - 12 July Jakarta	26 - 28 September Bandung	19 - 20 December Jakarta
21	Strategic Planning & Goal Setting	3	07 - 08 March Jakarta	02 - 03 May Jakarta	14 - 16 August Bandung	24 - 26 October Bandung 12 - 13 December Jakarta
22	The Management & Leadership Development Programme	3	13 - 14 February Jakarta	18 - 20 April Bandung	25 - 26 July Jakarta	19 - 20 September Jakarta 21 - 23 November Bandung
23	Leadership for Administrative Professionals	3	21 - 22 February Jakarta	11 - 12 April Jakarta	18 - 19 July Jakarta	19 - 20 September Jakarta 28 - 29 November Jakarta
24	Managing Multiple Tasks, Priorities & Deadlines	3	07 - 09 May Bandung	14 - 16 August Bandung		21 - 22 November Jakarta

# COMMUNICATION SKILLS

Program		Duration (Days)	Schedule				
1	Business Writing Skills	3	25 - 27 April Bandung	25 - 26 July Jakarta	12 - 13 September Jakarta	28 - 30 November Bandung	
2	Effective Report Writing	3	27 - 29 March Bandung	08 - 09 May Jakarta	14 - 16 August Bandung	24 - 25 October Jakarta	
3	Presentation Design & Delivery	3	14 - 15 February Jakarta	25 - 27 April Bandung	25 - 26 July Jakarta	05 - 06 September Jakarta	28 - 29 November Jakarta
4	Effective Communication in Workplace	3	14 - 15 March Jakarta	29 - 30 August Jakarta	17 - 18 October Jakarta		
5	Effective Communication & Interpersonal Skills	3	28 - 29 March Jakarta	08 - 09 May Jakarta	14 - 16 August Bandung	24 - 25 October Jakarta	29 - 21 December Jogjakarta
6	Assertive Communication, Excellent Work Behaviour and Proactivity	3	13 - 15 February Bandung	04 - 05 April Jakarta	04 - 05 July Jakarta	19 - 21 September Bandung	28 - 29 November Jakarta
7	Effective Presentations & Public Speaking	3	27 - 29 March Bandung	07 - 09 May Jogjakarta	15 - 16 August Jakarta	10 - 11 October Jakarta	29 - 21 December Jogjakarta
8	Corporate Communication & Networking	3	07 - 09 February Bandung	25 - 26 April Jakarta	25 - 26 July Jakarta	19 - 20 September Jakarta	28 - 29 November Jakarta
9	Master of Ceremony and Protocol	3	11 - 13 April Jogjakarta	14 - 16 August Bandung	04 - 05 October Jakarta	12 - 14 December Jogjakarta	
10	Assertiveness Skills: Communicating with Authority & Impact	3	07 - 09 February Bandung	07 - 08 March Bandung	07 - 09 May Jogjakarta	14 - 16 August Bandung	28 - 29 November Jakarta

# ADMINISTRATION AND SECRETARIAL

Program		Duration (Days)	Schedule				
1	Advanced Office Management & Effective Administration Skills	3	21 -23 Febuary Jakarta	25 - 27 April Bandung	14 - 16 August Jogjakarta	10 - 12 October Bali	12 - 14 December Solo
2	Business Fundamentals: Professional Writing & Speaking Skills	3	14 - 16 March Jakarta	18 - 20 July Bandung	05 - 07 September Jogjakarta	21 - 23 November Solo	
3	Managing Multiple Tasks, Priorities & Deadlines for Secretary	3	27 - 29 March Bandung	02 - 04 May Jogjakarta	19 - 21 September Bali	12 - 14 December Bogor	
4	Simplification of Work Processes & Procedures	3	21 - 23 Febuary Bandung	11 - 13 April Jogjakarta	25 - 27 July Bali	21 - 23 November Solo	
5	Competence Development Masterclass for Secretaries and Administrators	3	07 - 09 Febuary Jogjakarta	04 - 05 April Jakarta	14 - 16 August Bali	24 - 25 October Bogor	19 - 21 December Bandung
6	Finance & Accounting for Office Administrators & Secretaries	3	21 - 22 March Bogor	02 - 04 May Bali	14 - 15 August Jakarta	21 - 23 November Bandung	
7	Effective Time, Task & Work Planning	3	13 - 15 Febuary Bogor	25 - 27 April Bali	14 - 16 August Bandung	24 - 26 August Jakarta	19 - 21 December Bandung
8	Electronic Filing & Documentation Management	3	14 - 16 March Bandung	02 - 04 May Solo	25 - 27 July Jogjakarta	19 - 21 September Bogor	21 - 23 November Jakarta
9	Office Management Specialist	3	13 - 15 Febuary Bogor	11 - 13 April Semarang	14 - 16 August Bogor	17 - 19 October Bnadung	05 - 07 December Jakarta
10	Professional Skills for Administrators & Secretaries	3	27 - 29 March Bali	07 - 08 May Jakarta	26 -28 September Semarang	21 - 23 November Semarang	
11	Project Management Fundamentals for Administrative Professionals	3	25 - 27 April Solo	14 - 16 August Semarang	24 - 26 October Jogjakarta	05 - 07 December Bali	
12	The Senior Secretary Development Programme	3	14 - 16 March Semarang	07 - 08 May Bogor	14 - 16 August Solo	24 - 26 October Semarang	
13	2017 Petroleum Secretaries Learning Forum: Self Development & Empowerment	3	21 - 23 March Jogjakarta	02 - 04 May Semarang	11 - 13 July Jakarta	19 - 21 September Semarang	21 - 23 November Jogjakarta
14	Business Writing & Presentation Design (Powerpoint) Skills for Secretariest	3	13 - 15 Febuary Bandung	04 - 06 April Jogjakarta	29 - 31 August Bali	24 - 26 October Solo	
15	Public Relation for Secretary and Personal Assistant	3	07 - 08 Febuary Jakarta	11 - 13 April Bali	14 - 16 August Jogjakarta	17 - 19 October Bandung	12 - 14 December Bali
6	PT. IPDC Consulting & Advisory 2018						

*\*The training duration held in Jakarta is last between 2 - 3 days.*

# PROJECT MANAGEMENT

Program	Duration (Days)	Schedule					
1 Project Management, Risk Planning & Mitigation	3	27 - 29 March Bandung	02 - 04 May Jakarta	14 - 16 August Jogjakarta	24 - 26 October Bali	12 - 14 December Surabaya	
2 Applying Project Control: Project Monitoring, Reporting & Control	3	07 - 09 March Jakarta	02 - 04 May Bandung	11 - 13 July Bogor	26 - 28 September Jogjakarta	12 - 14 December Solo	
3 Commercial and Business Contracts: A Practical Guide	3	21 - 23 February Bandung	18 - 20 April Jakarta	14 - 16 August Malang	17 - 19 October Jakarta		
4 Feasibility Analysis: Technical, Economic, Commercial and Project Financing	3	21 - 23 March Jakarta	07 - 09 May Bandung	14 - 16 August Malang	10 - 12 October Jogjakarta	19 - 21 December Jakarta	
5 Managing Project Risks in the Oil & Gas Industry	3	13 - 15 February Bandung	04 - 06 April Jakarta	19 - 21 September Bandung	14 - 16 November Solo		
6 Offshore & Marine Projects and Risks Management	3	13-15 February Jogjakarta	18 - 20 April Malang	19 - 21 September Bandung	19 - 21 September Bandung	28 - 30 November Jakarta	
7 Offshore Oil and Gas Development Projects, Concepts and Facilities	3	27 - 29 March Jakarta	07 - 09 May Bandung	14 - 16 August Bandung	24 - 26 October Jogjakarta	19 - 21 December Solo	
8 Planning, Organising & Controlling Projects	3	11 - 13 April Bandung	25 - 27 July Jogjakarta	19 - 21 September Malang	28 - 30 November Jakarta		
9 "Engineering, Procurement & Commissioning for Oil & Gas Industry"	3	27 - 29 March Jakarta	07 - 09 May Bandung	14 - 15 August Malang	17 - 19 October Bogor	19 - 21 December Jogjakarta	
10 Project Planning and Control with EVM Tracking	3	21 - 23 February Jogjakarta	11 - 13 April Bandung	04 - 06 July Jakarta	19 - 21 September Bogor	07 - 09 November Malang	

# HUMAN RESOURCES & TRAINING

Program		Duration (Days)	Schedule				
1	Strategic Human Resources & Talent Management	3	13 - 14 February Jakarta	11 - 12 April Bogor	14 - 16 August Bandung	24 - 26 October Bandung	05 - 07 December Bandung
2	The HR Essential Skills	3	27 - 28 March Jakarta	07 - 08 May Jakarta	19 - 20 September Bogor	07 - 09 November Bandung	
3	Competencies: Design, Development and Implementation	3	13 - 14 February Bogor	18 - 29 April Bogor	14 - 16 August Bandung	24 - 26 October Bandung	05 - 07 December Bandung
4	Designing and Implementing a Performance Management System	3	27 - 29 March Bandung	02 - 04 May Bandung	25 - 27 July Jogjakarta	19 - 21 September Jogjakarta	07 - 09 November Bandung
5	HR for Non HR Executives/Non HR Managers	3	13 - 14 February Jakarta	18 - 19 April Bogor	14 - 16 August Bandung	21 - 23 November Jogjakarta	
6	Performance Management: Setting Objectives and KPIs	3	11 - 12 April Jakarta	14 - 16 August Bandung	14 - 16 August Bandung	24 - 26 October Bandung	19 - 21 December Bandung
7	Managing Employee Performance, Behaviour & Attitudes	3	14 - 15 March Jakarta	18 - 19 July Bogor	12 - 14 September Bandung	21 - 23 November Bandung	
8	Workforce Planning and Recruitment	3	07 - 08 March Bogor	02 - 03 May Bogor	14 - 16 August Bandung	17 - 19 October Bandung	12 - 14 December Bandung
9	Recruitment, Behavioural Interviewing and Selection	3	04 - 05 April Jakarta	11 - 12 July Jakarta	12 - 13 September Bogor	21 - 23 November Bandung	
10	HR Management for Line Managers and Non-HR Professionals	3	27 - 29 March Bandung	02 - 04 May Bandung	12 - 14 September Jogjakarta	12 - 14 December Bandung	
11	GA & Industrial Relation Program	3	21 - 22 February Jakarta	04 - 05 April Bogor	14 - 16 August Bandung	10 - 12 October Bandung	19 - 20 December Bogor
12	Identifying Training Needs and Evaluating Training	3	21 - 22 March Jakarta	02 - 03 May Bogor	19 - 21 September Bandung	21 - 23 November Bandung	
13	Mastering Training Needs Analysis & Training Evaluation	3	18 - 20 April Bandung	14 - 16 August Bandung	17 - 19 October Bandung	19 - 21 December Jogjakarta	
14	Train the Trainer : From Design to Delivery	3	27 - 29 March Bandung	02 - 04 May Bandung	23 - 27 July Jogjakarta	19 - 21 September Jogjakarta	21 - 23 November Solo
15	Professional Skills for Human Resources Management	3	07 - 09 February Jakarta	11 - 12 April Jakarta	14 - 15 August Bogor	19 - 21 December Bandung	



# PURCHASING, LOGISTICS & SUPPLY CHAIN

Program		Duration (Days)	Schedule				
1	Bidding, Evaluation, Negotiation & Contract Award	3	13 - 15 February Jakarta	11 - 13 April Bogor	25 - 27 July Bandung	19 - 21 September Bandung	19 - 21 December Bandung
2	Effective Purchasing and Contract Negotiation Strategies	3	13 - 15 February Jakarta	07 - 09 May Jakarta	19 - 21 September Bogor	21 - 23 November Bandung	
3	Managing Tenders, Specifications & Contracts	3	07 - 09 March Jakarta	02 - 04 May Bogor	14 - 16 August Bandung	24 - 26 October Jogjakarta	19 - 21 December Bandung
4	Warehouse Operations and Management	3	18 - 20 April Bogor	25 - 27 July Bandung	19 - 21 September Bandung	21 - 23 November Bandung	
5	Purchasing Techniques, Negotiating, & Cost Reduction	3	18 - 20 April Bandung	25 - 27 July Bandung	12 - 14 September Jogjakarta	21 - 23 November Bandung	
6	Developing Effective Contract Scope and Contracting Strategy	3	07 - 09 March Bogor	02 - 04 May Bandung	14 - 16 August Bandung	24 - 26 October Bogor	19 - 21 December Bandung
7	Negotiation skills for Procurement and Contract Specialist	3	02 - 04 May Bogor	14 - 16 August Bandung	10 - 12 October Solo	19 - 21 December Jogjakarta	
8	Effective Contract Management	3	11 - 13 April Bandung	25 - 27 July Bandung	12 - 14 September Malang	21 - 23 November Jogjakarta	
9	Management of Project Owners Estimate (OE/HPS)	3	11 - 13 April Bogor	14 - 16 August Bandung	19 - 21 December Bandung		
10	Procurement Management in Oil & Gas Industry	3	27 - 29 March Bandung	07 - 09 May Bandung	14 - 16 August Jogjakarta	21 - 23 November Bandung	
11	Tender Management in Oil & Gas Industry	3	04 - 06 April Bandung	18 - 20 July Bandung	10 - 12 October Solo	12 - 14 December Malang	
12	Material & Supply Chain Management Strategy & Performance	3	11 - 13 April Bogor	11 - 13 July Bogor	19 - 21 September Bandung	21 - 23 November Bali	
13	Contract Risks and Contractor Performance Management	3	13 - 15 February Bogor	18 - 20 April Bandung	14 - 16 August Jakarta	17 - 19 October Bogor	12 - 14 December Jakarta
14	Contract Drafting for Procurement, Tendering & Commissioning	3	14 - 16 March Jakarta	02 - 04 May Bogor	14 - 16 August Bandung	21 - 23 November Bandung	

# OIL & GAS INDUSTRY KNOWLEDGE AND TECHNOLOGY

Program		Duration (Days)	Schedule				
1	Deep Water Oil & Gas Development Training	3	27 - 29 March Bogor	07 - 09 May Bandung	14 - 16 August Bandung	17 - 19 October Bogor	12 - 14 December Bandung
2	Advanced Well Log Interpretation	3	11 - 13 April Jakarta	04 - 06 July Bogor	05 - 07 September Bandung	21 - 23 November Bandung	
3	Applied Coring and Well Logging for Enhanced Reservoir Characterization	3	21 - 23 March Jakarta	02 - 04 May Jakarta	14 - 16 August Bogor	24 - 26 October Buncung	
4	Applied Reservoir Engineering	3	21 - 23 February Jakarta	04 - 06 April Bogor	19 - 21 Spetember Bandung	19 - 21 December Bandung	
5	Asset Integrity Management for the Petroleum Industry	3	14 - 16 March Jakarta	07 - 09 May Bogor	11 - 13 July Bandung	10 - 12 October Bogor	
6	Asset Integrity Management System	3	11 - 13 April Bogor	14 - 16 August Bandung	17 - 19 October Jakarta	19 - 21 December Bandung	
7	Basic Formation Evaluation	3	27 - 29 March Bogor	07 - 09 May Bandung	19 - 21 September Bandung	21 - 23 November Bandung	
8	Basic Petroleum Economic and Risk Analysis for Supporting Personels	3	04 - 06 April Bandung	14 - 16 August Jogjakarta	10 - 12 October Jogjakarta	19 - 21 December Surabaya	
9	Basic Petroleum Engineering: Conceptual and Practice	3	27 - 29 March Jogjakarta	07 - 09 May Bandung	19 - 21 September Surabaya	21 - 23 November Jogjakarta	
10	Basin Modelling and Reservoir Simulation	3	18 - 20 April Bogor	11 - 13 July Bandung	17 - 19 October Bandung	12 - 14 December Bandung	
11	Cathodic Protection System in Oil & Gas Exploration Industry	3	14 - 16 March Jakarta	01 - 03 August Bandung	21 - 23 November Solo		

# OIL & GAS INDUSTRY KNOWLEDGE AND TECHNOLOGY

Program		Duration (Days)	Schedule				
12	Compressor Pump Generator	3	21 - 23 February Jakarta	18 - 20 April Bogor	19 - 21 September Jakarta	19 - 21 December Bandung	
13	Coring and Core Analysis	3	14 - 16 March Bogor	07 - 09 May Jakarta	14 - 16 August Bandung	21 - 23 November Jogjakarta	
14	Design, Operation, Maintenance and Troubleshooting of Gas Regulating and Metering Station (RMS)	3	21 - 23 February Jakarta	18 - 20 April Bogor	14 - 16 August Bandung	24 - 26 October Solo	12 - 14 December Malang
15	Flow Assurance for Offshore Production	3	27 - 29 March Bandung	07 - 09 May Jogjakarta	25 - 27 July Bandung	21 - 23 November Jogjakarta	
16	Flow Measurement and Custody Transfer	3	11 - 13 April Bogor	14 - 16 August Bandung	24 - 26 October Jogjakarta	19 - 21 December Solo	
17	Fundamental of Oil & Gas Industry in Indonesia: Conceptual, Practice & Site Visits	3	19 - 22 February Bandung	10 - 13 April Bogor	24 - 27 July Jogjakarta	25 - 28 September Malang	27 - 30 November Solo
18	Fundamentals of Oil and Gas Exploration and Production	3	07 - 09 March Bogor	02 - 04 May Bogor	14 - 16 August Bandung	17 - 19 October Jogjakarta	
19	Gas Conditioning and Processing	3	18 - 20 April Bogor	14 - 16 August Bandung	24 - 26 October Jogjakarta	12 - 14 December Bandung	
20	Gas Distribution Professional Development Program	3	27 - 29 March Bogor	19 - 21 September Bandung	21 - 23 November Jogjakarta		
21	Instrumentation and Controls Fundamentals For Facilities Personnel	3	13 - 15 February Jakarta	11 - 13 April Bogor	14 - 16 August Bandung	19 - 21 December Jogjakarta	
22	Integrated Field Development Planning	3	07 - 09 March Jakarta	02 - 04 May Bogor	19 - 21 September Bandung	21 - 23 November Jogjakarta	
23	International Oil & Gas Business Management	3	14 - 16 March Jakarta	02 - 04 May Bogor	01 - 03 August Bandung	24 - 26 October Bogor	19 - 21 December Jogjakarta
24	Introduction to Oil & Gas EPC and Project Management for Non Engineers	3	25 - 27 April Bandung	11 - 13 July Bandung	19 - 21 September Bogor	21 - 23 November Jogjakarta	
25	Introduction to PSC System in Indonesia Oil & Gas: Conceptual & Practice	3	27 - 29 March Jakarta	14 - 16 August Bandung	24 - 26 October Solo	19 - 21 December Jogjakarta	
26	Introduction to Upstream Business Process & Practice in Oil & Gas Operations	3	25 - 27 April Bandung	18 - 20 July Jogjakarta	19 - 21 September Solo	21 - 23 November Bandung	
11	PT. IPDC Consulting & Advisory 2018						

*\*The training duration held in Jakarta is last between 2 - 3 days.*

# OIL & GAS INDUSTRY KNOWLEDGE AND TECHNOLOGY

Program		Duration (Days)	Schedule				
27	Mini MBA: Oil & Gas and Energy Management	3	19 - 23 Febuary Jakarta	16 - 20 April Bogor	16 - 20 July Bandung	17 - 21 Spetember Solo	1 - 21 December Jogjakarta
28	Offshore & Marine Projects and Risks Management	3	07 - 09 March Bogor	07 - 09 May Bandung	14- 16 August Bogor	17 - 19 October Jogjakarta	
29	Offshore Engineering - Design, Fabrication, Installation, Hookup and Commissioning	3	25 - 27 April Bandung	14 - 16 August Jogjakarta	24 - 26 October Solo	19 - 21 December Malang	
30	Oil and Gas Marine Terminals: Operations, Management and Safety in accordance with International Standards	3	13 - 15 Febuary Jakarta	25 - 27 April Bandung	11 - 13 July Bogor	19 - 21 September Jogjakarta	
31	Open and Cased Hole Log Interpretation	3	21 - 23 March Jakarta	07 - 09 May Bogor	29 - 31 August Bandung	21 - 23 November Solo	
32	Operation, Diagnostics and Maintenance of Equipment for Oil & Gas Production	3	18 - 20 April Bogor	14 - 16 August Jogjakarta	25 - 2 October Solo	19 - 21 December Bandung	
33	Petroleum Project Economics & Risk Analysis	3	27 - 29 March Bandung	07 - 09 May Jogjakarta	18 - 20 July Solo	19 - 21 September Malang	14 - 16 November Bogor
34	Pipeline Integrity Management System	3	21 - 23 Febuary Bogor	11 - 13 April Bandung	29 - 31 August Jogjakarta	17 - 19 October Bali	
35	Process and Control Instrumentation	3	14 - 16 March Jakarta	02 - 04 May Bogor	19 - 21 September Bandung	12 - 14 December Solo	
36	Pipeline Design, Construction & Integrity Management	3	21 - 23 Febuary Jakarta	25 - 27 April Bogor	14 - 16 August Bandung	21 - 23 November Malang	
37	Professional Development in LNG	3	21 - 23 March Jakarta	02 - 04 May Bogor	05 - 07 September Bandung	19 - 21 December Bandung	
38	Reliability Engineering Application for Oil & Gas Industries	3	25 - 27 April Jakarta	25 - 27 July Bogor	19 - 21 September Bandung	21 - 23 November Jogjakarta	
39	Risk Based Inspection for Mechanical and Pressurized System	3	27 - 29 March Bogor	02 - 04 May Bandung	14 - 16 August Solo	12 - 14 December Jogjakarta	
40	Troubleshooting Process Operation	3	11 - 13 April Jakarta	25 - 27 July Jakarta	05 - 07 Spetember Bandung	14 - 16 November Bandung	
41	Turnaround Works for Onshore and Offshore Facilities	3	27 - 29 March Jakarta	02 - 04 May Jakarta	29 - 31 Augsut Jakarta	19 - 21 December Jakarta	
12	PT. IPDC Consulting & Advisory 2018						

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# PRODUCTION SHARING CONTRACT (PSC)

Program	Duration (Days)	Schedule				
1 Financial & Budgeting Aspect in Production Sharing Contract (PSC)	3	27 - 29 March Bandung	07 - 09 May Jakarta	14 - 16 August Bandung	17 - 19 October Bandung	19 - 21 December Jakarta
2 Advanced PSC Accounting & Financial Aspect in Production Sharing Contract (PSC)	3	13 - 15 February Jakarta	04 - 06 April Jogjakarta	14 - 16 August Bandung	21 - 23 November Jogjakarta	
3 WP&B, FQR, POD, PIS, AFE and AFE Closed Out	3	18 - 20 April Bandung	11 - 13 July Jakarta	19 - 21 September Jogjakarta	21 - 23 November Jogjakarta	
4 AFE Preparation and Approval in Upstream Oil & Gas Project	3	14 - 16 March Jakarta	07 - 09 May Bandung	10 - 12 October Bandung	05 - 07 December Jakarta	
5 POD, WP&B, AFE and Procurement Procedure in Upstream Oil & Gas	3	27 - 29 March Bandung	14 - 16 August Bandung	24 - 26 October Bandung	05 - 07 December Jakarta	
6 Accounting for Joint Operation	3	11 - 13 April Jakarta	18 - 20 July Jakarta	19 - 21 September Bandung	28 - 30 November Jogjakarta	
7 Financial Budgeting, Reporting and Taxation	3	07 - 09 March Jakarta	02 - 04 May Jakarta	14 - 16 August Bandung	10 - 12 October Jogjakarta	19 - 21 December Jakarta
8 Strategic Cost Management, Budget Planning and Effective Cost Control	3	13 - 15 February Jakarta	25 - 27 April Bandung	04 - 06 July Jakarta	19 - 21 September Bandung	28 - 30 November Jogjakarta
9 PSC Taxation Update	3	21 - 23 March Jakarta	02 - 04 May Jakarta	25 - 27 July Jakarta	19 - 21 September Bandung	19 - 21 December Jakarta
10 Cost Control and Cost Reduction in the Upstream PSC business activities	3	14 - 16 March Jakarta	02 - 04 May Jakarta	14 - 16 August Bandung	24 - 26 October Jogjakarta	19 - 21 December Jakarta
11 Finance for Non Finance for Staff in PSC Upstream Activities	3	11 - 13 April Bandung	14 - 16 August Bandung	21 - 23 November Jogjakarta		
12 Managing Cash Flow/Cash Management in Petroleum Industry	3	07 - 09 February Jakarta	25 - 27 April Bandung	25 - 27 July Jakarta	19 - 21 September Bandung	21 - 23 November Jogjakarta

# HEALTH, SAFETY AND ENVIRONMENTAL

Program	Duration (Days)	Schedule			
1 Health, Safety, Environment Management System: Risk Assessment Technique	3	25 - 27 April Bandung	14 - 16 August Solo	17 - 19 October Jakarta	19 - 21 December Jakarta
2 Safety & Risk Management in Oil & Gas Operation	3	27 - 29 March Jakarta	02 - 04 May Jakarta	19 - 21 September Bandung	14 - 16 November Bandung
3 The AMDAL (Environmental Impact Assessment) for the Executives	3	04 - 06 April Bandung	14 - 16 August Jakarta	10 - 12 October Bandung	19 - 21 December Jakarta
4 The Environmental Control in Petroleum Engineering	3	14 - 16 March Jakarta	02 - 04 May Jakarta	18 - 20 July Jakarta	19 - 21 September Bandung
5 The Environmentally Safe Drilling Practices in Oil and Gas Industry	3	07 - 09 February Bandung	11 - 13 April Bandung	19 - 21 September Bandung	28 - 30 November Bandung
6 Hazardous Waste Management and Pollution: Contamination & Hazardous Waste - Management & Prevention	3	07 - 09 May Jakarta	01 - 03 August Bandung	24 - 26 October Bandung	12 - 14 December Bandung

# CONTRACT MANAGEMENT

Program	Duration (Days)	Schedule				
1 Contract Risk Management & Compliance	3	11 - 13 April Jakarta	25 - 27 July Bandung	12 - 14 September Bogor	21 - 23 November Surabaya	
2 Mastering Contracts Management	3	13 - 15 February Jakarta	07 - 09 May Jakarta	12 - 14 September Bandung	19 - 21 December Jakarta	
3 Contract Administration: Understanding and Implementing Contractual Obligations	3	11 - 13 April Jakarta	18 - 20 July Jakarta	24 - 26 October Bandung	19 - 21 December Jakarta	

# PRE-RETIREMENT PROGRAM (PURNA BHAKTI)

Program	Duration (Days)	Schedule				
1 Pelatihan Pra-Purnabhakti (Psychology, Health Management, Wealth Management & Financial Planning and Post Retirement (Entrepreneurship) Activities including Business Visits	3	12 - 15 February Bogor	10 - 13 April Bandung	07 - 10 August Bogor	02 - 05 October Bandung	18 - 21 December Bandung



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# *Thank You*

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